

1.01.14 Accessing Jump Start Resources

The All Things Jump Start Web Portal

The *All Things Jump Start* web portal – <https://www.louisianabelieves.com/courses/all-things-jump-start> - is a treasure trove of resources for CTE leaders inside and outside of Louisiana.

When you go to the home page of the *All Things Jump Start* web portal, you'll see “ten bouncing balls” – ten circles that link you to critical information about Jump Start, Louisiana policies, Jump Start pathways and industry-based credentials (IBCs).

The information and resources that reside behind the “bouncing balls” (starting clockwise from the top left) include:

- 1) **Learn About Jump Start** – historical documents on the development, conception and launch of Jump Start. You can skip this bouncing ball – this Academy module provides all the essential information you'd need to know, except if you're a K-12 education historian;
- 2) **Jump Start Graduation Pathways** – essential implementation information for Louisiana CTE leaders. See section below: [Louisiana CTE Leaders Only](#);
- 3) **Industry Credential Fact Sheets** – comprehensive information on more than 100 IBCs, relevant to the interests of CTE leaders nationwide. See section below: [National CTE Leaders](#);
- 4) **Workplace Internships Resources** – documentation resources for Louisiana high school internships. See section below: [Louisiana CTE Leaders Only](#);
- 5) **Virtual Workplace Experience Resources** – all of the instructional resources and teacher guidance necessary to implement Virtual Workplace Experience courses. These courses enable students to engage with workplace experts in every industry sector they want to explore, regardless of where their school is located or their personal circumstances. See section below: [National CTE Leaders](#);
- 6) **BRAC Micro-Enterprise Credential Resources** – all of the instructional resources and teacher guidance necessary to help Louisiana students earn a small business / entrepreneurship IBC. This IBC is particularly relevant to students interested in small businesses like cosmetology, barbering, real estate, retail, etc. There are two Micro-Enterprise Credentials: 1) basic (or regional), which is designed to be attained by *all* high school students (with scaffolded materials for students with disabilities); and 2) advanced (or statewide), which is for students who believe they may want to continue with post-secondary entrepreneurship study. See section below. [National CTE Leaders](#) *(for some of the exercises they can use with their students)*;
- 7) **New Generation Career Readiness Resources** – new high school career readiness resources. Louisiana educators, economic / workforce development experts and industry leaders have invested heavily in creating resources to sunset the old *Journey to Careers* course. See section below: [Louisiana CTE Leaders Only](#);
- 8) **Students with Disabilities** – policy information for Jump Start students with disabilities. See section below: [Louisiana CTE Leaders Only](#);
- 9) **Policy & Program Information** – critical information for educators on Jump Start graduation requirements, funding sources and state BESE policies. See section below: [Louisiana CTE Leaders Only](#);
- 10) **Jump Start Meetings & Training Opportunities** – updates on upcoming meetings relevant to Jump Start implementation and CTE excellence, including but not limited to: a) the annual Jump Start Convention in January (open to attendees from out-of-state – registration / reservation required, no entry fee); b) regional Academy meetings (open to attendees from out-of-state – registration requested, no entry fee) and c) Super Summer Institute teacher training and credentialing opportunities (registration / reservation required, entry fee required, restricted to Louisiana educators only). See section below: [National CTE Leaders](#).

Additional resources for CTE leaders nationwide will be available on the Louisiana CTE Leadership Academy website: www.lacteleaders.com

Resources for National CTE Leaders

There are four types of resources available for download from the *All Things Jump Start* website that can be used by CTE leaders in every state.

- **Industry Credential Fact Sheets** – the fact sheets provide the full range of information for over 100 IBCs. *IBC fact sheets are a critical tool for CTE leaders to use in planning how to prepare their schools to offer high-value IBCs.* Use this link to view one representative example, the NCCER Electrician Credential Fact Sheet: <https://www.louisianabelieves.com/docs/default-source/jumpstart/nccer-electrician-combined.pdf?sfvrsn=9>

Each fact sheet starts with an **overview** (the name of the certifying organization, what the certification covers – in this case, describing several different levels of electrician certification offered by NCCER – which pathways this IBC is part of, which career paths this IBC applies to, and what starting salaries are in those pathways). The next section of each fact sheet focuses on **student requirements**, particularly testing standards (what tests must be passed, what testing policies, etc.). The third section of each fact sheet describes **teacher requirements**, including whether teachers need to be certified to offer the IBC and/or proctor the IBC tests. The fourth section indicates **certification tracking requirements**. The fifth section indicates **certification costs** (instructional materials, testing and costs of obtaining certificates). Finally, each fact sheet offers **contact information for additional details / questions**.

- **Virtual Workplace Experience (VWE) Instructional Resources** – VWE courses enable students who don't have access to in-person workplace-based learning (WBL) to master critical workplace communication and soft skills by engaging with workplace experts. Both VWE courses use a series of curated exercises to help students master basic communication, workplace and life skills. VWE courses are especially effective in helping students in rural schools, inner-city schools, and alternative school programs prepare for adult success.

All VWE instructional resources are available for download at no cost on the *All Things Jump Start* web portal: [https://www.louisianabelieves.com/resources/library/jump-start-pilot-programs-virtual-workplace-experience-resources-\(vwe\)](https://www.louisianabelieves.com/resources/library/jump-start-pilot-programs-virtual-workplace-experience-resources-(vwe)) Teachers can contact JumpStart@la.gov for any teacher guides (we don't put answer sheets online to guard against students downloading them!), and to receive contact information for experienced VWE teachers.

This link describes the VWE I course: <https://www.louisianabelieves.com/docs/default-source/jump-start-pilot-programs/00-virtual-workplace-experience-overview.pdf?sfvrsn=2>

This link describes the VWE II course, which provides students with access to each of Louisiana's high-demand industry sectors: (link not yet active). *As of 2018-2019, VWE classes qualify for CDF funding.*

VWE courses engage workplace experts using the Nepris system, a web-based communications systems that enables teachers to request volunteer industry experts who engage students in interviews, presentations and class projects. Information about the Nepris system – including basic system use training and best practices tips – is available in Module 1.02.

The most common VWE experience: students express great anxiety about the requirement to engage unfamiliar workplace adults . . . and afterwards describe their interactions with industry experts as perhaps their most rewarding and memorable high school experience. ***VWE courses "level the playing field" for students in schools that can't offer WBL, a low-cost option that opens up limitless possibilities for students (see Module 1.08).***

- **BRAC Micro-Enterprise Credential Resources** – many of the exercises created for the Micro-Enterprise Credential will be useful for students in other states, even if they don't attempt to earn this IBC. One example: the resources about the differences between School versus Work Expectations (see section 04).
- **Jump Start Meetings and Training Opportunities** – each January Louisiana holds a Jump Start Convention to review best implementation practices and create communities of practice. Registration information for the Convention is available every November, both on the *All Things Jump Start* web portal and by emailing JumpStart@la.gov Individuals can register for November and March regional meetings of the CTE Leadership Academy on the www.lacteleaders.com web portal. Both the Convention and regional Academy meetings may be attended by out-of-state educators. Super Summer Institute (SSI) teacher training sessions are available only to Louisiana educators. SSI information is released each Spring on the *All Things Jump Start* web portal and in the weekly LDOE newsletter.

We encourage educators from outside of Louisiana who use any of these resources to send emails describing their experiences and best practices to JumpStart@la.gov

Resources for Louisiana CTE Leaders Only

Helpful resources for Louisiana CTE leaders on the *All Things Jump Start* web portal include the following:

- **Jump Start Graduation Pathways** – this section provides a variety of information CTE courses and Jump Start graduation pathways.
 - a) perhaps the single most important resource is the **Graduation Pathways Master Spreadsheet** (see giant button: <https://www.louisianabelieves.com/resources/library/jump-start-graduation-pathways>). This spreadsheet lists every course in the Louisiana course catalog, indicating if the course qualifies for CTE and CDF funding (see Module 1.01.10), if the course is a “universal course” (see next bullet), and the pathways the course is part of;
 - b) there is a separate resource indicating “universal courses,” i.e., courses that are a part of every Jump Start pathway: <https://www.louisianabelieves.com/docs/default-source/jumpstart/2017-2018-universal-jump-start-course-pdf.pdf?sfvrsn=3> Many schools offer universal courses to their students (especially in early high school) so students will have the flexibility to change pathways and still meet the requirement that students take 9 CTE courses in their pathway;
 - c) other resources indicate courses that qualify as internship courses, including internships that generate CDF funds (<https://www.louisianabelieves.com/docs/default-source/jumpstart/2017-2018-internships-course-codes-pdf.pdf?sfvrsn=3>) and courses that qualify as career readiness courses, since Jump Start students must complete one or more career readiness courses: <https://www.louisianabelieves.com/docs/default-source/jumpstart/2017-2018-career-readiness-courses-pdf.pdf?sfvrsn=5> ;
 - d) finally, this section includes every approved Jump Start pathway. Once again, let’s turn to the Electrician pathway as an example: <https://www.louisianabelieves.com/docs/default-source/js-graduation-pathways/2017-2018-electrician-pathway-pdf.pdf?sfvrsn=3> The first page of every pathway (provided in both pdf and Word formats) indicates the graduation requirements for that pathway, the industry sectors the pathway applies to, and the entry-level compensation available to credentialed high school graduates. Every course in the pathway is listed in course number order (including Universal, Internship and Career Readiness courses). The pathways end with a sample schedule.

Learning how to use these pathways is essential. See the video 1.01.11 (Critical Jump Start Concepts) to learn about the different types of pathways (regional, statewide, integrated and K-16). Then find a mentor at your next regional meeting who can help you develop the expertise you’ll need to use graduation pathway resources effortlessly.

- **Workplace Internships Resources** – this section provides all the downloadable resources schools, teachers and counselors need to document the completion of each student’s workplace-based learning (WBL) experience: <https://www.louisianabelieves.com/resources/library/jump-start-student-internship-guidelines>. Unfortunately, most schools do not complete adequate documentation to substantiate a student has completed his / her WBL. Even more unfortunately, these resources feed a paper-based system, which is “so 1980s.” *Louisiana is holding pilot tests of the ImBlaze system, a cellphone-based system that helps students complete valuable WBL, while automating all school documentation processes.*
- **BRAC Micro-Enterprise Credential Resources** – this section contains all of the instructional resources for the Regional (or basic) Micro-Enterprise Credential and the Statewide (or advanced) Micro-Enterprise Credential. To learn more about the Micro-Enterprise Credential please register on www.microenterprise.blog You will receive access to password-protected teacher guides / answer sheets, as well as notification on teacher training options and the Micro-Enterprise Credential HELP function.
- **New Generation Career Readiness Resources** – Louisiana is currently in the final stages of developing a new generation of high school career readiness courses, a prelude to developing a full suite of K-12 career readiness instructional resources. More details will be available in the 2018-2019 school year.
- **Students with Disabilities** – this section includes policy documents on how students with disabilities can maximize their participation in Jump Start. Teachers interested in finding industry mentors for students with disabilities (including successful adults with their students’ specific disabilities) should contact Laura Smith at LCEE: Laura@lcee.org Educators interested in learning more about Jump Start services for students with disabilities should send their questions and requests to JumpStart@la.gov



Introduction: CTE Leadership Academy and Jump Start Module 1.01.14

Accessing Jump Start Resources



- **Policy & Program Information** – this section (<https://www.louisianabelieves.com/courses/all-things-jump-start/policy-and-program-implementation>) provides a variety of important information on critical Jump Start policies. Included in this section is:
 - a) information on Jump Start funding, which is essential information for CTE leaders. Perhaps most importantly, updates on CDF-related issues are included in the top “window” of documents in this section;
 - b) links to BESE guidelines and bulletins relevant to Jump Start;
 - c) basic high school graduation requirements, essential information for making sure each student is completing the requirements of his / her graduation pathway;
 - d) resources on accountability (or school letter grade) topics, including the mechanics on how schools upload their students IBC certificates to receive full accountability credit; and
 - e) miscellaneous other documents.

CTE leaders who have any questions about these documents should contact JumpStart@la.gov